

# Request for Annexation

## Star Sewer & Water District

The following information is required by the Star Sewer & Water District for annexation into the District. **Only the property owner or his/her legal representative may petition for inclusion into the District.** When completing this request, be sure to list the person(s) name as it will appear on legal documents. If you are not the property owner of record, please include your title.

Petitioner(s) (Property Owner) If not property owner, must attach document showing power of attorney. PRINT LEGIBLY			
Mailing Address	City	State	Zip
Daytime Phone			
Email Address (print legibly)			
Contact Person if other than above	Association with Property	Email	
General Location of Property			
Name of Development			
Potential Number of Sewer Connections		Potential Number of Water Connections	

The map and legal description required for Star Sewer & Water District's Annexations will be reviewed by Star Sewer & Water District Staff, District Court, the Idaho State Tax Commission and Ada or Canyon County. To avoid unnecessary delays and expense, please follow these guidelines:

- \_\_\_ **Legal description on 8.5" x 11" paper. The legal description must be clear and legible; it should include the total acreage and be stamped by a licensed surveyor. The legal description must match the provided map.**
- \_\_\_ **Legal description in an editable format (Microsoft Word). Can be emailed to [testrada@starswd.com](mailto:testrada@starswd.com) or submitted with application on flash drive, USB drive, etc.**
- \_\_\_ **Site map. The map should be a reproducible size: 8 1/2" x 11" The map should meet minimum drafting standards to include the following:**
  - Map to appropriate scale
  - North arrow shown
  - Bearings and Distances
  - Identify Adjoining Streets
  - Tie to a sectionalized land corner
  - Stamped by a licensed land surveyor
- \_\_\_ **Power of Attorney (if applicable).**

Requests for Annexation will not be processed without the above information/documents.

Upon receipt of the signed petition, the District's engineer will be authorized to prepare with staff the conditions of annexation for the property. Following your input, the District's engineer will meet with staff and a final draft of the conditions will be prepared for presentation to the Board at a public hearing. You will be responsible for all costs related to this annexation, which includes but is not limited to, attorney fees, engineering fees, publication fees, and filing fees. Annexation into the District will not be complete until the property owner signs the final conditions as set by the Board.

Petitioner's Signature \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

**PETITION FOR ANNEXATION**

COME NOW, \_\_\_\_\_,  
the owners of certain parcels of real property situated within the boundaries of that tract described herein as Exhibit "A" attached hereto and incorporated herein by this reference, to petition that the aforementioned and described property (Exhibit "A") be annexed into and included in the Star Sewer & Water Sewer District, Star, Ada County, Idaho according to the provisions set forth in Section 42-3218 of the Idaho Code.

The undersigned are the record owners of the land herein proposed for annexation into the Star Sewer & Water District, and do understand and agree that such annexation must meet the terms and conditions set forth in Exhibit "B" hereto, and such other and further conditions as may be imposed by the Districts Board of Directors pursuant to the provisions of Section 42-3218 (c) of the Idaho Code.

The tract of land described in Exhibit "A" hereto currently adjoins or is in close proximity to the present boundaries of the Star Sewer & Water District, and being situated within Ada County, Idaho or Canyon County, Idaho, is in the same county as the Star Sewer District.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**PETITIONER/OWNER(S):**

Signature: \_\_\_\_\_

Name (Please Print) \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Name (Please Print) \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Petition for Annexation  
Signature Notary Page

STATE OF IDAHO )  
 ) ss.  
County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public, in and for said County and State, personally appeared: \_\_\_\_\_, known or identified to me to be the individual whose name is subscribed to the within instrument, and acknowledged to me that he/she executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

\_\_\_\_\_ Notary Public Idaho

seal

Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

Signature Notary Page

STATE OF IDAHO )  
 ) ss.  
County of \_\_\_\_\_ )

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\_\_\_\_\_ Notary Public Idaho

seal

Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

## **Star Sewer & Water District Annexation Petitions Map and Legal Description Requirements**

The map and legal description required for Star Sewer & Water District's Annexations will be reviewed by Star Sewer & Water District Staff, District Court, the Idaho State Tax Commission and Ada or Canyon County. To avoid unnecessary delays and expense, please follow these guidelines:

### **Legal Description:**

The legal description must be clear and legible; it should include the total acreage and be stamped by a licensed surveyor. The legal description must match the provided map.

### **Map**

The map should be a reproducible size: 8 ½" x 11"

The map should meet minimum drafting standards to include the following:

- Map to appropriate scale
- North arrow shown
- Bearings and Distances
- Identify Adjoining Streets
- Tie to a sectionalized land corner
- Stamped by a licensed land surveyor